

**SURREY TOWNSHIP
SPECIAL BOARD MEETING AND PUBLIC HEARING
APPROVED MINUTES
JUNE 29, 2017**

The meeting was called to order at 6:18 p.m. Members present: Supervisor R Hamilton , Clerk G Bradbury, Treasurer E Pitchford, Trustee K McDevitt and Trustee K Pitchford. Also in attendance: Dave Williams-Fire Chief

SPECIAL MEETING

Opened Special Meeting at 6:19 p.m.

Payment of bills

General Fund bills: (check #s 32949, 32980-32995) for a total of \$8,497.33 with no credit card bill, the Fire Fund bills (check #s 12578-12587) for a total of \$2,159.39 and the Transfer Facility bills (check #s 958-959) for a total of \$1,967.68.

Motion by E Pitchford to approve the payment of bills June 14, 2017 thru June 29, 2017 as submitted, seconded by G. Bradbury. Roll vote: E Pitchford-yes, G. Bradbury-yes and K Pitchford-yes. R. Hamilton and K McDevitt-yes. Motion carried.

Approve Library Amended 2016-2017 Budget

Motion to approve the amended 2016-2017 budget for the Library as submitted made by G Bradbury, seconded by K McDevitt. Roll vote: G Bradbury-yes, K McDevitt-yes and E Pitchford-yes, K Pitchford-yes and R. Hamilton-yes. Motion carried.

General Fund 2016/2017 Budget Amendments

E Pitchford submitted an adjustments report to the Board to make it easier for all to follow.

The 2016/2017 Budget was reviewed and the following adjustments were recommended:

Decrease Revenue line item 101-000-574-10 - Liquor by \$632.75

Decrease Expense line item 101-212-705-00 - Liquor-Sheriff's Contract by \$632.75

Decrease Expense line item 101-101-730-00 - Postage by \$2,500.00

Decrease Expense line item 101-276-977-00 - Cemetery Equip. by \$9,500.00

Decrease Expense line item 101-276-930-00 - Cemetery Maint. by \$4,000.00

Decrease Expense line item 101-101-850-00 - Communications by \$5,000.00

Decrease Expense line item 101-446-930-00 - Repair/Maint. by \$2,000.00

Increase Expense line item 101-171-712-00 - Dep. Super./Wages by \$1,000.00

Increase Expense line item 101-265-977-00 - Hall Equip. by \$2,200.00

Increase Expense line item 101-526-930-00 - Maint./Landfill Closure by \$12,000.00

Increase Expense line item 101-721-804-00 - Zoning/Planning Expense by \$7,500.00

Increase Expense line item 101-899-000-00 - Tax Refund by \$250.00

Motion to approve amendments to the 2016/2017 Budget made by G. Bradbury, seconded by K Pitchford.

Roll vote: G. Bradbury-yes, K Pitchford-yes and E. Pitchford-yes, K McDevitt-yes and R. Hamilton-yes.

Motion carried.

Public Comment

None

Closed Special Meeting at 6:25 p.m.

PUBLIC HEARING

Opened Public Hearing at 6:25 p.m.

Review Proposed 2017/2018 Budget

Reviewed the proposed 2017-2018 Budget

•E. Pitchford discussed: •item #101-171-703-00, Assessor's Contractual is \$12 x 2,968 active parcels which comes to \$35,616 for the year. •item #101-101-717-00, Retirement, will be \$12,000. •item #101-101-718-00, FICA, will be \$13,000. •item #101-101-719-00, MESC, will be \$5,000. •item #101-526-930-00, Maint./Landfill Closure, will be \$125,000. E Pitchford will be getting with Atty. J Hoerauf regarding options for the project. •New Revenue account numbers for Rental Fees, Inspect. Fees and Fines for \$8,000. •New Expense accounts numbers for Rental Inspect. Wages, Office Supplies, Legal Fees, Mileage, Print/Pub. and Train./Ed. for \$8,000.

•G Bradbury stated that there was an updated chart of accounts from the Michigan Dept. of Treasury and that some of the account numbers were going to change as of July 1, 2017.

Public Comment

K. Jankowski questioned whether the Board was suppose to be talking about a millage.

Closed Public Hearing at 6:35 p.m.

SPECIAL MEETING

Re-opened Special Meeting at 6:35 p.m.

Adopt yearly Resolutions and Adopt 2017/2018 General Budget and Library Budget

The following Resolutions were read, approved and adopted:

#2017-02 Resolution to Establish the Depositories for the 2017/2018 Fiscal Year. Motion made to adopt by E Pitchford, seconded by G Bradbury. Roll vote: K Pitchford-yes, G. Bradbury-yes and E. Pitchford-yes. R. Hamilton and K McDevitt-yes. Motion carried.

#2017-03 Resolution to Establish the Regular Monthly Meeting Schedule. Motion made to adopt by G. Bradbury, seconded by K. McDevitt. Roll vote: K McDevitt-yes, E Pitchford-yes, R Hamilton-yes, K Pitchford-yes and G Bradbury-yes. Motion carried

#2017-04 Resolution to Establish Payment of Bills for the 2017/2018 Fiscal Year. Motion made to adopt by K Pitchford, seconded E Pitchford. Roll vote: R Hamilton-yes, E Pitchford-yes, K Pitchford-yes, K McDevitt-yes and G. Bradbury-yes. . Motion carried.

#2017-05 Resolution to Establish Collection of Taxes and Assessing of Property for the 2017/2018 Fiscal Year. Motion made to adopt by G Bradbury, seconded by K Pitchford. Roll vote: K Pitchford-yes, G Bradbury-yes, K McDevitt-yes, G Bradbury-yes and E Pitchford-yes. Motion carried.

#2017-06 Resolution to Establish the Township Trustees Salaries for the 2017/2018 Fiscal Year. Motion made to adopt by G. Bradbury, seconded by R Hamilton. Roll vote: R Hamilton-yes, K McDevitt-yes, G. Bradbury-yes, E. Pitchford-yes and K Pitchford-yes. Motion carried.

#2017-07 Resolution to Establish the Township Supervisor Salary for the 2017/2018 Fiscal Year. Motion made to adopt by E. Pitchford, seconded by K McDevitt. Roll Vote: K McDevitt-yes, E. Pitchford-yes, K Pitchford-yes, R Hamilton-yes and G. Bradbury-yes. Motion carried.

#2017-08 Resolution to Establish the Township Clerk Salary for the 2017/2018 Fiscal Year. Motion made to adopt by K Pitchford, seconded by K McDevitt. Roll vote: E. Pitchford-yes, K Pitchford-yes, K McDevitt-yes, G Bradbury-yes and R. Hamilton-yes. Motion carried.

#2017-09 Resolution to Establish the Township Treasurer Salary for the 2017/2018 Fiscal Year. Motion made to adopt by G Bradbury, seconded by K Pitchford. Roll vote: K Pitchford-yes, K McDevitt, G Bradbury-yes, R Hamilton-yes and E. Pitchford-yes. Motion carried.

#2017-10 Resolution to Adopt the Budget for the 2017-2018 Fiscal Year. Motion made to adopt by E Pitchford , seconded by K McDevitt. Roll vote: R Hamilton-yes, E. Pitchford-yes, G. Bradbury-yes, K Pitchford-yes and K McDevitt-yes. Motion carried.

#2017-11 Resolution to Adopt the Wages for Township Employees for the 2017/2018 Fiscal Year. Motion made to adopt by G. Bradbury, seconded by K McDevitt. Roll vote: E. Pitchford-yes, K McDevitt-yes, R Hamilton-yes, K Pitchford-yes and G. Bradbury-yes. Motion carried.

New Business

None

Public Comment

•K. Jankowski questioned the Board Meeting time change.

•D. Williams commented that the roads leading into Hill Haven have been holding up well in all the rain we've received.

With no other business to come before the Board, G. Bradbury adjourned the meeting at 6:53 p.m.